

New Kids Club Policies and Procedures

HCM Wellness Center has designed the following Kids Club Policies to provide a healthy, safe and secure environment for all children in our facility.

HCM Wellness Center has chosen to follow state guidelines for childcare, although not required by law. Each Kids Club team member is certified in Train-Right's Child Abuse Awareness, Prevention & Certification Program that is designed to create a safer environment for our children and youth. Each team member is also Adult/Child/Infant CPR, First Aid & AED certified through the American Heart Association.

Effective January 1, 2019, all children will be required to enroll in Kids Club. The cost of Kids Club enrollment is \$20 per month for the first child, \$15 for the second and \$10 for the third + additional children are free.

The Wellness Center reserves the right to terminate or suspend Kids Club privileges for failure to follow these policies, other directives or instructions from our Kids Club team members.

- **Age Children** Infants to 12 years of age.
- **Check-ins** The same parent must check in and check out the child.
- **Use of Kids Club** Limit of two hours per visit. With a maximum of 9 hours per child per week.
- **Food/Drinks** You may bring into Kids Club a labeled "sippy" cup with water only or a bottle with milk/pre-mixed formula clearly labeled with your child's name. You may not bring into Kids Club any juice or soda in a "sippy" cup, snacks, candy, gum or other food from home.
- **Occupancy** The Wellness Center's Kids Club goal is to have one Wellness Center Team Member per every 10 kids.
- **Sick Children** If a child becomes sick while in Kids Club, you must immediately remove the child. If your child does not attend day care, preschool or school due to sickness or illness, your child may not use our Kids Club.